

### EXTERNAL REFEREE LETTERS for Professor of Clinical X

PROPOSED SERIES	PROPOSED RANK OR ACTION	REFEREES' LEVEL OF INDEPENDENCE	CRITERIA (IN ADDITION TO THAT NOTED IN SAMPLE SOLICITATION LETTERS)	REFEREE QUALIFICATIONS	LETTERS NEEDED FOR APPT	LETTERS NEEDED FOR ADVANCEMENT
Professor of Clinical X	Asst I-II	Letters may be from directors of training programs, colleagues, or mentors.	Referees should comment on candidate's potential for excellence in teaching, clinical abilities, and clinical scholarship.	-----	3 letters from Assoc or Full Professors	n/a
Professor of Clinical X	Asst III-VI	Letters may not be from collaborators, co-authors, etc. within the last 5 years; or former mentors/ partners.	Letters from <b>senior professors</b> who can comment on the candidate's CURRENT reputation for excellence in teaching, clinical abilities, and clinical scholarship.	-----	same as above	n/a
Professor of Clinical X	Assoc	same as above	Letters from <b>senior professors</b> who can comment on the candidate's regional reputation for excellence in teaching, clinical abilities, and clinical scholarship.	Letters should be from national or international referees who are leaders in the field (to include Professors of Clin X from other UC campuses).	5 letters from Associate or Full Professors	5 letters from Associate or Full Professors
Professor of Clinical X	Full	same as above	as above including comments on national reputation and leadership role in candidate's specialty.	same as above	5 letters from Full Professors	3 letters from Full Professors
Professor of Clinical X	Advancement to Step VI*	same as above	as above including comments on national/international reputation and leadership role in candidate's specialty.	same as above	same as above	same as above
Professor of Clinical X	Advancement to Above Scale	same as above	as above, including comments on international acclaim	same as above	same as above	same as above

**SENIOR PROFESSORS:** Professors at the associate level or above. However, it is in the candidate's best interest to solicit letters from full professors.

\* For advancement to Step VI, external referee letters are not required, but may be solicited at the department's discretion when they are needed to demonstrate evidence of nationally or internationally recognized and highly distinguished scholarship, highly meritorious service, or excellent teaching.